Annual General Meeting Minutes 2025

1. Welcome

The Chair, Tonii Tran, opened the meeting and welcomed members and guests to the Annual General Meeting of ACA Victoria.

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2. Acknowledgement of Country

The Chair acknowledged the Wurundjeri People of the Kulin Nation as the Traditional Custodians of the land on which the meeting was held and paid respect to Elders past and present.

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3. Acknowledgement of Event Sponsor – ChildCare Super

ChildCare Super was acknowledged as the sponsor of the AGM and thanked for their ongoing support of ACA Victoria and the early childhood education sector.

Sponsor Updates

- **Payday Super:** Members were advised that from July 2026, superannuation contributions will be required to be paid at the same time as wages. A free webinar hosted by ChildCare Super on 2 December at 2:00pm will provide practical guidance on payroll, cash flow, and compliance.
- **Staff Wellbeing Webinar:** A wellbeing-focused webinar addressing stress management and practical wellbeing strategies for educators and leaders was highlighted.

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4. Agenda

The agenda as circulated and displayed was noted. The Chair advised the meeting would proceed with the President's Report.

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5. President's Report – Tonii Tran

The President presented the 2024–25 Report, noting ongoing sector reforms, compliance requirements, workforce pressures, and the sector's continued commitment to safe, inclusive, and high-quality early learning environments.

Key highlights included:

- Delivery of professional learning events, including the Leaders Summit and two-day Conference
- National representation through participation on the ACA National Board
- Strong member engagement and advocacy activity
- Board changes, including the departure of Sarah Tullberg and Nicole Llewellyn, and the appointment of Max Bergh

The President thanked members, Board Directors, and the ACA Victoria team for their continued dedication.

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6. Confirmation of 2024 AGM Minutes

The minutes of the AGM held on 19 November 2024, previously published on the ACA Victoria website, were presented for confirmation.

Motion: That the minutes of the AGM held on 19 November 2024 be accepted as a true and correct record.
Moved: Nick Moutzouris
Seconded: Jennifer Kearney
Outcome: Carried

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7. Financial Report – Sam Rosenberg (Treasurer)

The Treasurer presented the 2024–25 Financial Report, noting a positive financial outcome supported by event surpluses, sponsorship income, and membership growth. Advocacy was highlighted as a key driver of member value.

It was noted that the focus for 2026 will be on delivering smaller, more meaningful, and budget-conscious member events while maintaining financial sustainability.

Motion: That the 2024–25 Financial Report be accepted.
Moved: Belle Spillman
Seconded: Sally Orr
Outcome: Carried

8. Board Elections – Sarah Matheson

Members were advised that Board elections for the 2025–26 term were conducted online via Vero Voting, an independent provider, ensuring a secure and transparent process. Members were thanked for their participation.

8.1 Board Nominees and Acknowledgements

The meeting acknowledged and thanked all 11 nominees for their willingness to serve. Appreciation was extended to the outgoing 2024–25 Board for their voluntary contribution.

8.2 Elected Executive Board – 2025–26

The following members were elected to the Board:

- Max Bergh
- Brooke Eerden
- Jennifer Kearney
- Paul Mondo
- Nick Moutzouris
- Sally Orr
- Sam Rosenberg
- Tonii Tran

8.3 Determination of Ninth Board Position

A tie occurred between Sheela Edwards and Robyn Khoury for the final Board position. In accordance with ACA Victoria election procedures, the outcome was determined by lot, conducted by Sarah Matheson in view of the meeting.

Elected: Robyn Khoury

8.4 Acknowledgement of Unsuccessful Nominees

The following nominees were acknowledged and thanked:

- Sheela Edwards
- Shan Kuo

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9. Department of Education Presentation

Luke Bosher, Assistant Deputy Secretary, Kindergarten Expansion, Funding and Reform, Department of Education, provided an overview of national and Victorian reforms following the Rapid Child Safety Review.

Key points included strengthened child safety measures, enhanced regulatory powers, mandatory training, establishment of national and Victorian Early Childhood Worker Registers, and the commencement of a new independent Victorian ECEC regulator in January 2026.

Sarah Dempster, Director, Professional Practice, Early Learning Practice and Participation, outlined the Kindergarten Teaching Excellence Approach and the Early Childhood Hub, highlighting their role in strengthening teaching practice, leadership, and quality learning environments.

Questions were invited and addressed.

The Chair thanked the Department of Education for their presentation and continued partnership.

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10. AGM Raffle

Raffle prizes generously sponsored by Officeworks and Superstar Kids were drawn and announced.

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11. Close of Meeting

There being no further business, the Chair thanked attendees for their participation and declared the meeting closed at 12:30pm. Members were invited to stay for lunch and networking.